

# Internship Program 2024

I am pleased to open my internship program for this year.

## Program Content

The internship will consist of a day a week commitment, running for eight weeks. The aim of the program is to provide the intern with experience in public policy and working in an electorate office, as well as exposure to modern day campaign techniques.

Day-to-day tasks will include:

- Preparing a research report, to be completed over the duration of the semester;
- Exposure to electorate office tasks, including but not limited to budgeting, research and report writing;
- Campaigning in Menzies;
- Assisting with conventional and digital media.

The internship will be conducted from my electorate office, 651 Doncaster Rd, Doncaster.

At the end of the internship, the intern will receive a written reference.

## Who is Keith?

Keith Wolahan was elected as the Federal Member for Menzies in 2022.

Keith was educated at the University of Melbourne (Politics and Economics) and Monash University (Law with Honours), where he was awarded the Sir Charles Lowe Prize for Best Advocate. He later completed a Masters of International Relations at the University of Cambridge.

After graduating in 2005, Keith worked as a lawyer with national commercial firm Mallesons Stephen Jaques, before becoming a barrister in 2010. At the Bar he specialised in commercial and consumer trials.

Keith also served in the Australian Army, completing part-time officer training at Duntroon, reaching the rank of Captain. He qualified as a commando, serving several periods of full-time service within Special Operations Command, including one tour of Timor-Leste (2007) and three combat tours in Afghanistan (2008, 2009/10, 2014).

In the 2011 Australia Day Honours, he was decorated with a Commendation for Distinguished Service for performance of duty in action as a platoon commander.

He serves on the House Economics Committee, the House Social Policy and Legal Committee, and the Joint National Anti-Corruption Commission Committee.

## Why do an internship in an electorate office?

If you ask a parliamentarian why they enter politics, there is one universal answer: to serve the people of Australia. It is this work that you will be exposed to in an electorate office.

Completing an internship in an electorate office gives you a deep appreciation and understanding of how our democracy and how our government works, skills essential for any career. Many electorate office alumni are now leaders in politics and business.

## Requirements

The ideal candidate will:

- Be studying full-time at a Victorian tertiary institute in the Melbourne Area;
- Be able to dedicate one day a week (10am-4pm) to the internship;
- Have an understanding and appreciation of Liberal values;
- Be an Australian citizen;
- Be of good character.

## How to Apply

To apply, send your CV and a cover letter detailing your interest in politics and Liberal values to [keith.wolahan.mp@aph.gov.au](mailto:keith.wolahan.mp@aph.gov.au). Any queries regarding the internship can be directed to this email address as well. Applications close at midnight on 19 April, with successful applicants to be contacted for an interview. The internship program will begin the week of the 29 April.

This is an unpaid internship program, conducted in accordance with the Fair Work Act 2009 (Cth). There should be no expectation of payment, either during or after the internship program. The program is run for the benefit of the intern.